

## **Cabinet Referrals**

### **CA/55/22 PROVISIONAL FINANCIAL OUTTURN 2021-22**

#### **Decision**

1. That Cabinet notes the provisional financial outturn position for 2021-22.
2. That Cabinet recommends to Council to approve the following General Fund reserve movements in respect of 2021-22:
  - £0.009m surplus Filming income to be transferred to the Dacorum Development Reserve, to be drawn down in 2022-23 for work on town centre improvements.
  - £0.216m surplus CIL admin income to be transferred to the Dacorum Development Reserve to support the costs of CIL administration in future years.
  - £0.565m overall General Fund surplus to be transferred to a new reserve- Inflationary Pressures- in order to meet unexpected inflationary pressures brought about by fluctuations in the current economy.
3. That Cabinet recommends to Council to approve the following General Fund reserve movements in respect of 2022-23:
  - £0.022m draw down from the Dacorum Development reserve to support the cost of the Armed Forces event in 2022-23.
  - £0.020m draw down from the Dacorum Development reserve to support the cost of the Queen's Baton relay event in 2022-23.
  - £0.150m reserve draw down from the Dacorum Development reserve for Berkhamsted Leisure Centre redevelopment planning.
4. That Cabinet recommends to Council to approve an HRA transfer of £0.020m to the HRA Lift sinking fund reserve.
5. That Cabinet recommends to Council to approve the following slippage on the capital programme:
  - £2.777m to be slipped to 2022-23 in respect of General Fund capital schemes.
  - £0.595m to be slipped to 2022-23 in respect of Housing Revenue Account capital schemes.

#### **Corporate Objectives**

A clean, safe and enjoyable environment Building strong and vibrant communities Cabinet  
www.dacorum.gov.uk Ensuring economic growth and prosperity Providing good quality

affordable homes, in particular for those most in need Ensuring efficient, effective and modern service delivery Climate and ecological emergency

**Statutory Officer Comments:**

**Deputy Monitoring Officer:**

No comments to add to the report.

**Deputy S151 Officer:**

.This is a Deputy s151 Officer report.

**Advice**

**Recommendations agreed**

**CA/56/22 CHIEF HOUSING OFFICER POST**

**Decision**

That Cabinet recommends:

1 That Council approves an additional post of Chief Housing Officer to be added to the establishment which will sit at Tier 3 within the Corporate Leadership Team

2 That Council approves a total budget for the post of up to £130,000 per annum.

**Corporate Objectives**

A clean, safe and enjoyable environment Building strong and vibrant communities Ensuring economic growth and prosperity Providing good quality affordable homes, in particular for those most in need Ensuring efficient, effective and modern service delivery Climate and ecological emergency

**Statutory Officer Comments:**

**Monitoring Officer**

The addition of a Chief Housing Officer post will provide a clear line of accountability and help to ensure that the Council meets all of its statutory requirements.

**S151 Officer:**

The addition of a new Chief Housing Officer Post will require additional growth to the HRA housing management and supervision budget of up to £130k. In 2022/23 this will need to be taken from the Revenue contribution to capital as the HRA has a statutory requirement to show a self financing budget.

The impact of this role on other roles and structures in the Council will need to be carefully reviewed to ensure that this does not have an impact on general fund recharges and budgets, at this point in time this is not expected to impact on the general fund, if that changes further funding reports and decisions will be brought back to members.

The further reduction of the HRA revenue contribution to capital in 22/23 reduces the HRA's funds that are available to invest in future capital works. The ongoing baseline pressure this creates in the HRA going forward will have to be carefully assessed as part of the HRA 2023/24 budget setting and longer term 30 year HRA business plan.

### **Advice**

### **Recommendation Agreed**

## **CA/59/22 PMO (PROJECT MANAGEMENT OFFICE) RESOURCE FUNDING**

### **Decision**

1. To note the update on PMO resource
2. That Cabinet recommends that Council approves the funding of £170,000 to temporarily fund the Cabinet [www.dacorum.gov.uk](http://www.dacorum.gov.uk) General Fund PMO while permanent resource is planned and implemented.
3. That Cabinet approves a one off 22/23 reallocation of £80k of funding HRA budget from the Revenue contribution to capital to the HRA HTIP programme.
4. That Cabinet retrospectively agrees to set aside the commissioning and procurement standing orders to approve the award of the temporary PMO contracts each valued above £75,000.

### **Corporate Objectives**

Ensuring efficient, effective and modern service delivery

### **Statutory Officer Comments:**

No comments to add to the report.

### **Monitoring Officer**

### **Deputy s151 Officer:**

The request for £170k General Fund, funding is a short-term solution, whilst a medium to long term sustainable PMO structure is created. Given the short-term nature of this resource requirement, the use of general fund reserves and, in particular, the Management of Change reserve is in line with the rationale for utilising this reserve up. The commitment of this £170k from the management of change reserve will result in the Management of Change reserve being almost entirely committed in 2022/23.

The reallocation of £80k of HRA budget from the revenue contribution to capital to fund the PMO resources, reduces the funds put aside for future capital developments.

### **Advice**

### **Recommendation Agreed**

## **CA/62/22 WEST HERTS CREMATORIUM JOINT COMMITTEE**

### **Decision**

1. That Cabinet recommend Council agrees the amendments to Part 3 of the Constitution as highlighted in the report and shown in tracked changes on the attached document entitled "Constitution – Part 3 – Responsibility for Functions"
2. That Cabinet recommend Council agrees the amendments to Part 4 of the Constitution as highlighted in the report and shown in tracked changes on the attached document entitled "Constitution – Part 4 – Rules of Procedure"
3. That Cabinet recommend Council agrees the amendments to the Council's Financial Regulations as highlighted in the report and shown in tracked changes on the attached document entitled "Financial Regulations v.1.1"
4. That Cabinet recommend Council approves the proposed amendment to Commissioning and Procurement Standing Orders as set out in section 4.5 to the report.

### **Corporate Objectives**

A clean, safe and enjoyable environment Building strong and vibrant communities Ensuring economic growth and prosperity Providing good quality affordable homes, in particular for those most in need Ensuring efficient, effective and modern service delivery Climate and ecological emergency

### **Statutory Officer Comments:**

### **Monitoring Officer**

The scheme of delegation in Part 3 of the Constitution provides a framework for effective decision making and should ensure that officers act within their appointed delegations and therefore minimise legal challenge

**Deputy s151 Officer:**

The majority of minor changes made to the constitution reflect the approved Council restructure that has been undertaken at Tier 2 and Tier 3 levels in the organisation. This includes the financial regulation changes proposed at para 3.4 and 3.5, which have been proposed to bring approval limits in line with officer seniority.

The additional proposed delegations to the Chief Executive will be monitored and reported to members accordingly in line with current financial regulations.

A change in the financial assessment of proposed redundancies and retirements to a Best Value assessment from a rigid 3 year pay back criteria allows for a more analytical view of these complex decisions from a value for money perspective. As detailed in the constitution, and in line with good practice guidelines, the Chief Executive would seek advice from both the S151 and Monitoring officer's prior to making these decisions.

**Advice**

**Recommendation Agreed**